



CTR - Canadian Tax Refund
P.O. Box 42090
Vancouver, B.C. V6P 6S6
Canada

Website: www.canadiantaxrefund.com
 E-mail: claimsdept@canadiantaxrefund.com
 Fax: (604) 261-7009

REFUND AGREEMENT - PLEASE PRINT CLEARLY

A

Last Name	First Name	
Spouse / Travelling Partner		
Address		
City	State	Country
Zip Code	Phone Number	E-mail

B

Choose method of payment

Bank Draft
 US Dollar Other Currency _____ (Please specify)

C

Arrival Date in Canada	Departure Date
____ / ____ / ____ month / day / year	____ / ____ / ____ month / day / year

D

The undersigned agrees to the terms and conditions set out on this agreement.

Date
Applicant's Signature
Spouse/Travel Partner's Signature

IT IS A SERIOUS OFFENSE TO MAKE A FALSE CLAIM

INSTRUCTIONS:

- HOTEL / ACCOMMODATION CLAIM:**
To make a claim, simply send us your COMPLETE & ORIGINAL HOTEL / ACCOMMODATION RECEIPT(S). Proof of Export/Validation is NOT required.
- CLAIM FOR GOODS EXPORTED OUT OF CANADA WITHIN 60 DAYS OF PURCHASE.** Specific instructions on PROOF OF EXPORT for different modes of travel.
 - A. If you leave by LAND (private vehicle or charter tour bus), your original receipts for goods must be validated by Canadian Customs as PROOF OF EXPORT. Goods with a purchase price exceeding \$250 PER ITEM (before tax) must be available for inspection, or
 - B. If you leave by AIRPLANE, CRUISE SHIP, FERRY, NON-CHARTERED BUS or TRAIN, please send your original receipts AND boarding pass or carrier ticket as PROOF OF EXPORT.

Please note: Goods with a purchase price exceeding \$250 PER ITEM (before taxes) must be either inspected and validated by Canadian Customs if you depart from the following airports: Calgary, Dorval, Edmonton, Halifax, Montreal, Ottawa, Toronto, Vancouver, Winnipeg; AND cruise ship terminals : Pier 21 (Halifax), Pugsley Terminal (St Johns), OR an alternate form of Proof of Export must be provided (see below).

For ALL modes of travel, other acceptable forms of PROOF OF EXPORT include ONE of the following: Customs verification from the destination country, which includes a date stamp on each receipt showing the day of arrival; proof of registration in your home country; bill of lading or proof of shipping document; Canadian export document; cargo manifest; foreign import document; OR notary endorsed affidavit.

- The agreement must be SIGNED AND DATED and MUST BE MAILED OUTSIDE OF CANADA.
- Original invoices and receipts only.
- If you are unsure about which receipts are eligible, enclose all your receipts-our tax center will help you process the maximum amount allowable.
- Mail the application to:
 CTR - Canadian Tax Refund
 P.O. Box 42090
 Vancouver, B.C. V6P 6S6
 CANADA

TO BE ELIGIBLE: a minimum of CAN\$200 (before taxes). Eligible receipts for the GST/HST rebate must show a minimum amount of CAN\$50 (before taxes).

NON-ELIGIBLE ITEMS
 Meals, beverages, entertainment, tobacco, alcohol, airplane tickets, train tickets, bus tickets, car rentals, gas, parking, RV rentals, professional services, houseboat rentals, dry cleaning, and shoe repair.

TERMS AND CONDITIONS
 The client hereby authorizes CTR-Canadian Tax Refund to claim and receive on behalf of the client the refund that is or becomes payable to the client pursuant to Canada Customs & Revenue Agency's Visitor Tax rebate program (GST, HST) and the Ontario Retail Sales Tax Refund (PST) on the following conditions: 1) The client hereby certifies that he/ she is not a resident of Canada, has not previously claimed the refund or any part of it, and that the goods covered by this agreement have been removed for permanent use outside of Canada within 60 days of purchase. 2) CTR- Canadian Tax Refund will calculate and pay the client an amount equal to the refund received by CTR less handling, currency exchange/bank costs, a service fee of 15% (subject to minimum of \$9), and \$2 for postage. In the event Canada Customs & Revenue Agency changes any of the existing rules and or regulations, and / or procedures regarding the visitor rebate program, CTR-Canadian Tax Refund will not be liable for any claims that become void or delayed because of such changes. Unless otherwise indicated, all dollar amounts are in United States currency. This is not a publication of Canada Customs & Revenue Agency, nor is CTR-Canadian Tax Refund an agent of the Government of Canada.

ABSOLUTE POWER OF ATTORNEY
 The client, by execution of this REFUND AGREEMENT, including this POWER OF ATTORNEY hereby appoints CTR-Canadian Tax Refund as the true and lawful attorney for the client and in the client's name, place and stead and for the client's sole use and benefit to: 1) sign and submit an application for the refund to Canada Customs & Revenue Agency and receive the refund on the client's behalf. 2) endorse the refund cheque on the client's behalf and as the client's attorney with absolute power of attorney, deposit the refund cheque to and for the account of CTR-Canadian Tax Refund. 3) open and respond to any correspondence addressed to the client from Canada Customs & Revenue Agency. 4) contest, settle and appeal any assessments or decisions made by Canada Customs & Revenue Agency respecting the refund.